



## Job Safety Analysis 2009

### JSA - 19522

Level = 2

Credit = 4

Version = 2

The Health and Safety in Employment Act states that an employer must “take all practicable steps to provide and maintain a safe working environment.” (s6). Section 13 of the Act goes on to stress that to do this the employer has a duty to identify and manage hazards by adequate training and/or supervision. This course delivers to NZQA Unit Standard 19522, *Undertake job safety analysis* and is designed to help an employee to be able to use a step-by-step process to produce a Safe Operational Procedure.

### Course Content

- Legal obligations
- Quality management requirements
- Preparation of a work method statement & undertake a JSA
- Hazard identification, risk ranking & documenting evidence
- Development of safe operating procedures

### Who Should Attend

Employee & employers who have the responsibility of planning a job.

### Date:

1 day

### Times:

8.30—4.30

### Venue:

Aoraki Polytechnic  
Arthur Street  
Timaru

### Investment:

\$145.00 inc gst\*

\*Discounted prices for NZ Citizens (with verification) and where no ITO subsidy is involved. Otherwise full costs apply.

### Additional NZQA Costs

There will be an additional charge of \$1.55 per credit for the registration of credits onto the NZQA framework (total of 4 credits).

### Cancellation Policy

Should an employee be unable to attend, a substitute is welcome at no extra cost. Regrettably no refund can be made if the cancellation of a registration is less than 5 working days prior to the start of a course.

### Disclaimer

Aoraki Polytechnic reserves the right to alter the course start dates or amend course content as required. Commencement is subject to sufficient enrolments.

### Job Safety Analysis 2009— Course Application

Name

Date of Birth

Company Name

Telephone

Fax

Work e-mail

Postal Address



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